COLUMBIA UNIVERSITY

Advance Challenge Questions – January 2006

Answer Explanations

Question #1: How much money did the School of Journalism raise in November 2005? (Only cash gifts, no pledges.)

1. Log on to CURT using Internet Explorer (www.advance.columbia.edu → CURT, the Advance Reporting Tool → use it here → UNI → Password).
2. From the left side, click on the + next to Advance Reports and then click on the Giving link.

3. Under Giving, click on the Gift Listing in Date Range link.

4. Under Gift Listing in Date Range next to Schedule Report, click on Go.

5. Under Parameters:
   - Select the date type to use = PD – Use Processed Date (drop-down)
   - Enter date range = 11/1/2005, 11/30/2005
   - Enter allocation school codes to select = Journalism (drop-down), click Add
   - Enter minimum primary gift amount to select = 1.
   - Include Gifts and Matching Gifts? = True – Yes, include gifts and matching gifts (drop-down)
   - Include Pledges? = False – No, do not include pledges (drop-down)

6. Click Schedule at the bottom of the screen.
7. Click Refresh until the Status = Success.
8. Click the link of your report (look for your UNI) under Instance Name.

9. The report opens. Go to the last page and you will see:

<table>
<thead>
<tr>
<th>Number of transactions</th>
<th>Total for Gifts</th>
</tr>
</thead>
<tbody>
<tr>
<td>221</td>
<td>$422,140.00</td>
</tr>
</tbody>
</table>

Answer = 226 donations/transactions totaling $423,140

Question #2: To assist Ember Dietz Goldstein on her new territory in England, how many alums from Columbia College do we currently have in England? 224

1. Log on to CURT using Internet Explorer (www.advance.columbia.edu → CURT, the Advance Reporting Tool → use it here → UNI → Password).
2. From the left side, click on the + next to Advance Reports and then click on the Biographic link.

10. Under Biographic, click on the Alumni by Grad Year-School-State-Country link.

12. Under **Parameters**:
- Select School Code = CC – Columbia College (drop-down)
- Choose Degree Level = % - All (drop-down), click **Add**
- Enter the Grad Year(s) = % - Include All Grad Years (drop-down), click **Add**
- Select Record Status = A - Active (drop-down), click **Add**
- Choose one or more Countries = UKD – United Kingdom (drop-down), click **Add**
- Choose State(s) = EN – UK - England (drop-down), click **Add**

![Parameter Selection](image)

13. Click **Schedule** at the bottom of the screen.

14. Click **Refresh** until the **Status** = Success.

15. Click the link of your report (look for your UNI) under **Instance Name**.

16. Click **Open file** and report will open. Scroll down to last row and you will see:

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Answer = 226 Since folks are busily updating information in Advance, the answer will vary slightly depending on when you run the report.
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**Question #3: Additional points – what countries make-up the United Kingdom?**

**England, Northern Ireland, Scotland, Wales**